Greenwood Area Library Board Meeting Minutes

May 23, 2024 at 2 p.m. Greenwood Area Library

1. Call Meeting to Order-Joe called meeting to order at 2:10pm. Members present: Joe Green, Cheri Lenz, Sylvia Weaver, Kayla Schar, Jereld Block, Deanna Jordan, Amber Brill and Honored guest Dave Hansen. Barb Ashbeck not present.
2. Action Item: Approval of minutes for March 21st & Special Meeting April 11th-Motion to approve made by Kayla, seconded by Cheri. All Ayed. Motion carried.
3. Director’s Report:

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| **Circulation** | Mar=1806 / +241 LY |  |
|  | Apr= 1703/ +316 LY | YTD=6816/ +462 LY |
| **E Circ** | Mar=634 / +31 LY |  |
|  | Apr= 644 / +109 LY | YTD=2460/ +156 LY |

Savings balance before March payroll

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| **Forward Financial Account Balances** | **State of WI Account Balances** |
| Savings $103,778.08 of May 20 | LGIP Memorial Fund $5,260.73 |
| CD (239) $13,151.25 | 11 Month CD (338) $10,267.08 |
| Lib Exp (368) $9,192.00 | 11 Month CD (353)$5,133.54 |

Financials

Action Item: March/April Expenses, Account Balances, MTD income/expenses, check approval-Amber discussed March & April Expenses. Motion to approve made by Kayla, seconded by Sylvia. All Ayed. Motion carried.

WAPL Briefing-Amber briefed the board on how WAPL went and told board that the

Library received the scholarship funds to reimburse for WAPL expenses.

1. Trustee Essentials

TE-21 discuss-briefly discussed

1. Library Business

New Signage-Amber informed board that she is looking into getting a new smaller sign with the hours to replace the one by the door that keeps falling off of the wall.

Action Item: Approval of down payment costs to Mark Gardner for Renovation project

Renovation Start Update-Motion to approve the Library’s portion of downpayment for $17,935.25 made by Jerry and seconded by Sylvia. All Ayed. Motion carried.

Action Item: Discussion & Possible Recommendation on State Grant Application-Motion made by Jerry and seconded by Cheri to recommend to Council to apply for State Grant and that the Library would pay $5,000.00 for engineering costs contingent on City approving the $8,000.00 cost to cover the grant writing.

DPI Event-Marshfield-Amber informed board that she will be attending a DPI event in August 6th-8th. No cost other than mileage, $100.00 stipend at end of workshop.

1. New Business-None to report
2. Board Member Reports-None to report
3. Set next Meeting date & time- July 8th at 1pm unless June meeting is required. Amber will reach out and set up if needed.
4. Action Item: Adjourn-Motion to adjourn made by Jerry and seconded by Sylvia. All Ayed. Meeting adjourned at 3pm.