Greenwood Area Library Board Meeting Minutes

Sept 12, 2024 at 4 p.m. Greenwood Area Library

1. Call Meeting to Order-Meeting called to order at 4:00pm by Joe Green. Members Present: Sylvia Weaver, Joe Green, Barb Ashbeck, Jereld Block, Amber Brill & Honored Guest Dave Hansen. Members absent: Cheri Lenz, Deanna Jordan and Kayla Schar.
2. Action Item: Approval of minutes for July 11th-Motion to approve made by Jerry, seconded by Barb. All ayed. Motion carried.
3. Director’s Report:

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| **Circulation** | July=2395 / +516 LY |  |
|  | Aug=1640 / -102 LY | YTD= 14969/ +1344 LY |
| **E Circ** | July=396 / -80 LY |  |
|  | Aug=477 / -10 LY | YTD= 4126/ -227 LY |

Savings balance before payroll

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| **Forward Financial Account Balances** | **State of WI Account Balances** |
| Savings $44,392.60 as of Sept. 9th | LGIP Memorial Fund $5,308.18 |
| CD (239) $13,191.58 | 11 Month CD (338) $10,402.38 |
| Lib Exp (368) $9,193.17 | 11 Month CD (353)$5,201.19 |

Financials

Action Item: July/August Expenses, Account Balances, MTD income/expenses, check approval-Amber discussed financials. Motion to approve made by Barb, seconded by Sylvia. All ayed. Motion carried.

1. Trustee Essentials

TE-23 discuss-Amber discussed Book Challenge and need for creating policy and what the steps would be if there was a challenge.

1. Library Business

Book Sale -Amber gave report of book sale. $207 was made and deposited along with other funds received throughout the year for book and movie sales totaling $457.00 into the expansion fund.

Building & Policy Meeting scheduled for 9/25 at 1pm-Amber informed board of scheduled meeting to update/review several policies.

Budget Committee-Amber informed board of awaiting financial information from city to go forward with budget meeting. Amber asked members to reach out to their county representatives regarding library funding decrease.

1. Personnel Committee-Sylvia briefed the board on the meeting regarding raises for library staff. Will make an actionable item on October Agenda.
2. Board Member Reports-Amber asked the board their thoughts on writing a grant application support letter for Main Street Committee. The board suggested Amber to write it.
3. Set next Meeting date & time-October 10th at 4pm.
4. Action Item: Adjourn-Motion to adjourn made by Jerry, seconded by Barb. All ayed. Meeting adjourned at 4:15pm.