Greenwood Area Library Board Meeting Agenda

October 10, 2024 at 4 p.m. Greenwood Area Library

1. Call Meeting to Order
2. Action Item: Approval of minutes for September 12, 2024

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| **Circulation** | Sept= 1662 / +188 LY |  |
|  |  | YTD= 16631/ +1532 LY |
| **E Circ** | Sept= 367/ +47 LY |  |
|  |  | YTD= 4493/ -180 LY |

Amounts before October payroll.

|  |  |
| --- | --- |
| **Forward Financial Account Balances** | **State of WI Account Balances** |
| Savings $32,243.73 as of Oct. 7 | LGIP Memorial Fund $5,356.99 |
| CD (239) $13,232.03 | 11 Month CD (338) $10,495.77 |
| Lib Exp (368) $8,651.34 | 11 Month CD (353)$5,247.88 |

Financials

Action Item: September Expenses, Account Balances, MTD income/expenses, check approval

1. Trustee Essentials

TE-24 discuss

1. Library Business

Action Item: Approval to reimburse City of Greenwood for Grant Writer

1. Policy Updates

Action Item: Approve Hours Policy Update

Action Item: Approve Equipment & Facility Policy Update

Action Item: Approve Collection Development Policy Update

Action Item: Approve Patron Behavior & Conduct Policy Update

Action Item: Approve Circulation Policy Update

Action Item: Approve new Library Card Application

Action Item: Approve Request for Reconsideration Policy

1. Personnel Committee Report

Action Item: Approval of Staff wages for 2025

1. Budget Committee Report

Action Item: Approval of 2025 Library Budget to take to Finance Committee

1. Board Member Reports
2. Set next Meeting date & time
3. Action Item: Adjourn